



Government of India
Ministry of Railways
South Central Railway : Vijayawada Division

Divisional Railway Manager's Office (Personnel Branch) Vijayawada-520001.

I.r.No.SCR/P-BZA/209/09/Admn.Sec/Vol.9

DI: 22.05.2020

All Branch Officers/BZA Divn,
CWM/RYPs & WPO/WWS/RYPs

Sub: Selection to the Post of Staff & Welfare Inspector in Level-6 of Pay Matrix against 35% quota meant for eligible staff of all depts -BZA divn-reg.

Ref: This office notification under letter of even no. dated, 13.04.2020.

Further to this office notification cited, the last date for submission of applications for the post of Staff & Welfare Inspector in Level-6 of Pay Matrix is further extended due to lock down as indicated below:

The following are the dates for submission of the applications.

1. Last date for submission of applications to the concerned supervisory officials- **10.06.2020**.
2. Forwarding of eligible applications by the Supervisory officials in one bunch, duly recording the date on the applications, to the respective cadre officers - **12.06.2020**
3. Forwarding of eligible applications by the respective Cadre Clerks to the Admn section, duly certifying the service particulars of each employee **in one week**.

The other terms and conditions mentioned in the notification dated 13.04.2020 hold good.

The contents of the above notification may be given wide publicity amongst all the staff including those who are on deputation/leave/sick. Notification dated 13.04.2020.

Notification and Application form can be downloaded from the Personnel branch website: www.scr.indianrailways.gov.in-about us-->Division-->Vijayawada->Personnel->Home.


(P.Sreenath) 22.5.2020

For Sr.Divisional Personnel Officer
S.C.Rly/Vijayawada

Copy to: Steno to Sr.DPO/BZA for kind inf. of Sr.DPO

Copy to : DPO & All APOs for information.

Copy to: DS/SCRMU - w.r.t his letter No.SCRMU/DS/Divn/204, dt.18.05.2020.

DS/SCRES, Secy/SC & ST Assn, OBC Assn for inf.

Copy to: Computer cell/Personnel Dept/BZA for uploading the above in the P/Br website.



All concerned

Sub: Selection to the Post of Staff & Welfare Inspector in Level-6 of Pay Matrix against 35% quota meant for eligible staff of all depts -BZA divn-reg.

In terms of Rly Board's letter No. E[NG]I-2010/PM1/16 dated 10.09.2014 [RBE No.97.2014] circulated vide CPO/SC's serial circular No.109.2014, the vacancies of 50% Promotion Quota for the post of Staff and Welfare Inspector in Level-6, meant to be filled with Personnel Dept staff, have been diverted to 35% LDCE quota of Staff and Welfare Inspectors in Level-6, with the approval of the competent authority, due to non-availability of eligible staff in Personnel dept/BZA. Hence it is proposed to hold a Selection to fill up 03 (Three) vacancies of Staff & Welfare Inspectors (UR-01,SC-01 & ST-01) in level-6 of Pay Matrix (GP 4200) against 35% quota meant for eligible staff of all departments of BZA Division & RYPS.

2. Accordingly, applications are invited from serving employees of all departments of BZA Division and RYPS who fulfill the following conditions as on the date of notification.

3. **Eligibility Conditions:-**

The following staff will be considered eligible to volunteer for appearing in the selection for promotion to the post of Welfare Inspector in Level-6 of Pay Matrix (GP 4200).

(i) Group 'C' staff in possession of any of the following qualifications irrespective of the grade or length of service or other educational qualifications.

(a) Diploma in Labour Welfare/Social Welfare.

(b) Diploma in Labour Laws. (c) LLB with paper(s) in Labour Laws.

(d) Post graduate Diploma in Personnel Management awarded by an institution recognized by the Government of India and

(e) MBA with paper(s) in Personnel Management awarded by an Institution recognized by the Government of India.

The staff working in Level-6 of Pay Matrix or above on regular basis will not be eligible to appear in the aforesaid selection.

The eligibility of staff in possession of qualification as mentioned above will also be subject to the condition that they have successfully completed the probation in the respective grade.

(ii) Group 'C' (erstwhile Group 'D') staff who have completed at least 07 years service in Group 'C' (erstwhile Group 'D') and are in possession of any of the qualification mentioned in (i) above.

(iii) Staff in the grades next below the grade of Welfare Inspector i.e., those in Level-5 of Pay Matrix (GP 2800) and Level-4 of Pay Matrix (GP 2400) with 05 years service in the respective grade in case the higher grade does not fall in the normal line of advancement otherwise 05 years service together in these grades.

(iv) Staff in Level-5 of Pay Matrix and Level-4 of Pay Matrix who are Graduates irrespective of the length of service in these grades provided the staff concerned have successfully completed the probation in the respective grades.

(v) Staff in grades lower than the grade next below the grade of Welfare Inspector i.e. those in Level-3 of Pay Matrix (GP 2000) and Level-2 of Pay Matrix (GP 1900) who are Graduates and who have completed not less than 07 years service in the respective grade in case the higher grade does not fall in the normal line of advancement, otherwise, 07 years service together in these grades. (Authority: CPO/SC's S.C.No.147/2002).

4.Procedure for holding selection and empanelment:-

The employees who fulfill the above conditions of eligibility and volunteered for the post will have to appear for written examination. In terms of Rly Bd's letter dated 14.12.2018 circulated vide CPO/SC's Serial Circular No.212/2018, the question paper will be 100% objective type and of multiple choice only and 10% of the total marks will be from Official language policy (Optional). The test will be conducted on OMR sheet and there will be negative marking @ 1/3rd of mark for a wrong answer (RBE No.194/19). The duration of the written examination will be of 120 minutes including familiarization drill and the candidates can appear the examination either in English or Hindi languages. The answers cutting, overwriting, and marking more than one answer, erasing, whitening or alteration of any type in the OMR will not be accepted. Zero marks will be given for answer having correction/over writing.

The date of written examination and venue will be advised separately. No supplementary written test will be held.

(i) Syllabus for the examination will be on all Establishment matters/Rules/Procedures, Hours of Employment, various labour laws/enactments including Factories Act, Industrial dispute Act, Payment of Wages Act, Workmen compensation Act, Minimum Wages Act, Pension and PF rules, welfare measures, duties of welfare Inspectors. Questions on official language policy, rules, its implementation and General knowledge etc which can be accessed through Personnel Department website www.scr.indianrailways.gov.in →About us→ Departments→ Personnel→ Question bank→Welfare Inspectors.

(ii) Volunteers should give undertaking that they will not seek voluntary reversion to the parent cadre under any circumstances and they will seek promotions only in the cadre of Staff & Welfare Inspectors.

(iii) The staff willing to appear for the Selection should submit their applications in the enclosed proforma to their supervisory officials on or before 09.05.2020 who will forward the same in one bunch, duly mentioning the date on each application, so as to reach the respective Personnel cadre officers on or before 15.05.2020. The applicants should fill up all the columns in the prescribed format and furnish relevant information completely. The applications received after the due date or submitted directly or advance applications or incomplete applications will be rejected. The contents of the notification may be given wide publicity and it is the responsibility of the Supervisory officials to notify to the employees working under their control, who are on leave/training/deputation/sick or in any other Unit.

The contents of the above notification may be given wide publicity amongst all

(Encl: Proforma)

 13.04.20
(P.Sreenath) APO/I

For Sr.Divisional Personnel Officer
S.C.Rly/Vijayawada

Copy to: CWM/WWS/RYPs, Sr.DPO/BZA

Copy to : DPO/BZA, WPO/WWS/RYPs & All APOs for kind information please.

Copy to: DSs...SCRES, SCRUMU, SC/ST, OBC Associations/BZA division, notice board

Proforma of Application for the Post of S & WI against 35% quota meant foreligible staff of all departments in Level-6 of Pay Matrix-BZADivn

Ref: Sr. DPO/BZA's notification No.SCR/P-BZA/209/09/Admn sec/2020 dt. 13.04.2020

1. Name(In block letters) as entered in SR : _____
2. Designation : SUB: OFF:
3. Scale of Pay : SUB: OFF:
4. Office in which working : _____
5. Department : _____
6. PF No. : _____
7. Date of Birth : _____
8. Date of Initial Appointment & Category in which Employed : _____
9. Non-Fortuitous Service Rendered in Grade as on 01-04-2018 :

	Period		Total		
	From	to	Y	M	D
(a) Level-1 of Pay Matrix G.P.Rs.1800					
(b) Level-2 of Pay Matrix G.P.Rs.1900					
(c) Level-3 of Pay Matrix G.P.Rs.2000					
(d) Level-4 of Pay Matrix G.P.Rs.2400					
(e) Level-5 of Pay Matrix G.P.Rs.2800					
10. Academic qualifications : _____
(Attested Xerox copies of certificates to be enclosed)
11. Community : SC ST UR
(Tick the appropriate Box)
(In case of Reserved Community Attested Copy of Caste Certificate in prescribed Format From appropriate Authority should be attached)
12. Aptitude for games or other sports Activities :
13. Mobile Nos if any : _____

I declare that if I am selected as S&WI in Level-6 of Pay Matrix (GP 4200), I will continue to progress in S&WI's cadre and will not seek voluntary reversion to the parent cadre under any circumstances.

Place:
Date:

(Signature of the employee)

Signature of the Supervisory Official

Office Seal/Stamp.